

**Minutes: FPB Board Meeting facilitated by Meck Groot, February 5, 2023
recorded by Nancy Clark**

Minister and Board members present: Rev. Lisa Perry-Wood, Alfred Brownell, Kathryn Kirshner, Nancy Clark, Jody Leader, Jen Guillemine, John Mignano, Margaret Williams, Ed Page (via phone)

Margaret provided a financial report and described the Canvas process.

Discussion about ministerial coverage:

- Alfred asked Rev. Care (?) if she is available, but she is not.
- Rev. Keith Kron is open to speak with us

The pastoral care team needs a leader. The following suggestions were made, but no specific person was assigned to these tasks:

- Ask Jayleigh to provide one or more summer services
- Ask Carol Spitzer if she can help with worship support for summer services

The search for an Interim Minister was mentioned, but no specific action items were recorded

How the Board must prepare for annual meeting:

- Board member(s) need to work with Eberie and/or Nancy to create an annual report
 - It was mentioned that Nancy and another (unidentified?) board member will be involved in this effort
- Action item: Can someone please explain the annual report process and approximate timeline – or, better yet, send a link to the documented process. Thank you!
- Margaret and the Finance Committee will prepare for Budget Listening Sessions

Exit Interviews: Rev. Lisa will have an exit interview with the UUA staff and with the FPB Board. Timeframe: by April. This will be shared with the interim minister and, eventually, with the new settled minister.

Listening Circles:

- Two (?) listening circles have taken place as of the time of this writing (Feb. 6, 2023).
- The Board is expected to offer one more listening circle, in which people are invited to speak their truth (one person at a time), and there is no “cross-talk.”
- Board members are expected to be present at every Listening Circle
- Next Listening Circle to be facilitated by Rev. Lisa, Alfred Brownell, and Jen Guillemine on Sunday, February 17.

Upcoming:

- Board: Q&A, dates: February 19 and March 5 for the congregation. Invitation will be announced in next week's newsletter. Rev. Lisa mentioned there would be another date, but I did not hear the exact date.
- Next Board meeting: March 8
- Other meetings:
 - Feb. 6: Zoom with Meck, Kathryn, Ed, Nancy
 - Sat. Feb. 11: 9:39 am at church

Timeline: Who is Preaching and Activities planned for Upcoming Months

February 12: Rev. Lisa

February 19: Mary Margaret Earl

February 26: Erin Scott

March 5: Matt Meyer

March 5: "Interim Search Cmt."

March 12: Rev. Lisa

March 19: Rev. Lisa

March 26: Rev. Lisa

March 26: Canvas ends

April 2: "Exit Interview Materials Due"

April 2: Rev. Martha Neibank

April 9: This is Rev. Lisa's last Sunday. One sticky note says, "Preaching covered "TBV" - Meck

April 16: Ethan Loeni (correct spelling?)

Between April 16-23: "Deadline: Congregational record for Ministry search

April 23: Erin Scott

April 30: Jayleigh (illegible - looks like "Lee Sunday")

May 7: Sanctuary Boston

May 14: Judd or Rev. (illegible)

May 21: Annual meeting

May 28: Family Campfire - RE

June 4: Jane C. or Jud W.

June 11: Erin and Jayleigh

June 18: Need a preacher or lay leader

June 25: Need a preacher or lay leader

July 2: No worship - 4th of July. New Board transition July 2.

July 30: "Erin?"

August 6: Need preacher or lay-led

September 3: No worship - Labor Day