

For Board Vote on
5/3/23

	FY22 Actual	FY23 Budget	FY23 Projection	FY24 Proposed Budget
Income				
CONGREGATIONAL SUPPORT				
Annual Campaign (Pledges)	\$ 414,301	\$ 370,000	\$ 349,345	\$ 327,000
Sunday Offering Income	40,081	28,000	17,052	20,000
Program Activity Fees	650	1,000	900	1,000
Other Donations	1,165		6,792	
Total CONGREGATIONAL SUPPORT	456,197	399,000	374,089	348,000
OTHER INCOME				
Fundraising Income	11,467	17,000	5,378	-
Building Use/ Rental Income	32,920	68,700	37,231	25,000
Designated Income	(2,596)	-	-	
Grants	500	5,000	5,000	5,000
Grants Given		(5,000)	(5,000)	-
Interest Income	19	50	50	50
Total OTHER INCOME	42,310	85,750	42,659	30,050
Total Income	\$ 498,507	\$ 484,750	\$ 416,748	\$ 378,050
Expense				

\$254k pledged as of 5/1, \$73k anticipated on the way to recovery OWL etc.

Awaiting congregational commitment FY22/23 included parking tenant

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PAYROLL EXPENSES					
Salary Expense				3.0%	COLA
Salaries & Wages					
Intern	\$ -	\$ 12,000	\$ 11,657	\$ 12,000	New Ministerial Intern for 2 years
AV Specialist	3,930	3,675	3,850	3,785	A/V specialist - live stream worship; other tech help
RE Assistant	-	3,150	2,175	3,245	RE class support and supervision of nursery care
Section Leaders	13,035	25,276	19,660	26,034	FY23 budget + 3%
Music Director	32,576	36,485	35,385	37,580	Keith K.
Parish Administrator	55,000	58,032	57,805	59,773	Ebiere O.
Parish Admin Coverage	-	7,000	9,438		Coverage during maternity leave FY23
Facilities Assistant	-	-	5,206	11,700	Jeff F.
Sr. Minister	106,908	107,094	106,973	88,000	96,000 annualized aug23 -june24
Sr. Minister Coverage	-	8,000	-	2,000	Intern coverage for July
Sr. Minister Separation	-	-	36,836	-	4 months sabbatical pay per separation agreement
Guest Preachers	4,225	2,250	5,292	3,200	8 guest preachers
Custodian	6,440	15,000	7,840	8,000	Cleaning services moved to general maintenance
Office	1,011	1,125	2,655	-	
OWL	-	9,000	8,058	4,500	One Instructor 8 months at 24hrs/mo x \$45/hr
DFC	40,157	70,000	43,077	72,100	Jayleigh at full 12 months
Total Salaries & Wages	263,282	358,087	355,907	331,916	
Total Salary Expense	263,282	358,087	355,907	331,916	

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Fringe Expenses					
FICA - Employer	7,403	15,562	12,056	15,123	% of Total Payroll Cost
Medicare - Employer	1,731	3,639	2,820	3,537	% of Total Payroll Cost
Health Insurance	13,873	30,000	22,241	36,000	Assumes Minister is not on Medicare.
Dental Insurance	3,012	4,600	3,501	4,600	
LTD Insurance	2,537	2,900	2,697	2,900	
Life Insurance	1,113	1,300	1,201	1,300	
Workmen's Compensation	2,375	3,600	2,337	3,600	
403B Contributions	17,244	28,000	22,730	28,000	
Professional Expenses			-		<i>Professional Development for Staff</i>
Music		500	167	500	
DFC		4,500	1,026	4,300	
Intern		1,000	400	1,000	
Sr. Minister	10,575	9,000	9,477	8,800	10% of salary per UU recommendation
Total Professional Expenses	10,575	15,000	11,070	14,600	
Total Fringe Expenses	59,863	104,601	80,653	109,660	
Total PAYROLL EXPENSES	323,145	462,688	436,560	441,576	
PROGRAM EXPENSE					
Denominational Expenses	17,750	19,500	19,500	19,500	UUA annual program fund allocation
Music Expense	6,119	6,500	5,851	6,500	
RE/ Community Events	1,514	6,100	3,438	6,100	
Committee/Project Expenses	8,535				
Welcome Team/Membership		1,000	400	1,000	
Parish Board		250	232	250	
Pastoral Care		500	200	500	
Justice Coalition		-	-		what is justice coalition?
Racial Justice		500	500	500	
Common Hope		500	500	500	Tuition for Sponsored Student
Immigration Justice		500	500	500	
Climate Justice		500	500	500	
Worship		2,000	2,193	2,000	materials for worship services
Total PROGRAM EXPENSE	33,918	37,850	33,814	37,850	

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FUNCTIONAL EXPENSES					
ADMINISTRATION & OFFICE EXPENSE					
Bookkeeping	5,830	4,800	6,440	5,400	Adam B.
Office Supplies	3,621	3,200	1,901	3,200	
Telephone/ Internet	7,351	7,200	7,123	7,200	
Postage	334	300	226	300	
Printing & Copying	-	-	-		
Equipment Lease	4,805	4,500	4,403	4,500	
Computer/Software	16,351	4,800	5,324	4,800	
Hospitality	1,399	1,500	1,580	1,500	
Temporary Help	-		-		
Advertising	893	1,000	844	500	
Flowers	794	750	748	750	
Miscellaneous	459		91		
Bank Services Fees	258	500	268	500	
Credit Card Fees	3,429	3,500	3,304	4,000	
Payroll Processing Expenses	4,151	4,200	3,934	4,200	
Total ADMIN/ OFFICE EXPENSE	49,675	36,250	36,186	36,850	
BUILDING OPERATIONS					
Commercial Insurance	19,306	18,000	22,346	22,500	
Fuel - Oil	36,664	32,000	27,688	30,000	
Utilities	8,051	9,500	9,808	10,500	
Municipal Fees	643	700	465	700	
Snow Removal	3,360	5,000	3,500	4,000	
Repairs & Small Projects	18,183	17,000	8,375	8,500	emergency repairs and other unscheduled projects
Cleaning Supplies	2,027	500	784	500	
General Maintenance	18,858	17,000	20,208	17,000	Scheduled contracts for the building, snow removal, etc.
Parish Furnishings	549	500	949	500	
Total BUILDING OPERATIONS	107,641	100,200	94,123	94,200	
Total FUNCTIONAL EXPENSES	157,316	136,450	130,309	131,050	

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Total Expense	\$ 514,379	\$ 636,988	\$ 600,683	\$ 610,476	
Operating Loss	(15,872)	(152,238)	(183,935)	(232,426)	
Building Reserve Transfer	(40,000)	(40,000)	(40,000)	(40,000)	
Other Income	-	26,000	27,143	-	No more COVID Relief funding
Total Operating Loss	\$ (55,872)	\$ (166,238)	\$ (196,792)	\$ (272,426)	
Endowment Transfer - Operating	\$ 100,000	\$ 150,000	\$ 150,000	\$ 200,000	Represents 8.3% draw from Endowment. Target is 3.5-4%